

To: Medford School Committee Members

From: Mayor Stephanie M. Burke

Re: Committee of the Whole Meeting

Date: September 8, 2016

There will be a Committee of the Whole meeting on Monday, September 12, 2016 from 5:30 to 6:45 p.m. The meeting will convene at the McGlynn School Cafeteria.

The purpose of the meeting is to begin field tours of school buildings as part of our Capital Plan Development.

The Committee will tour the McGlynn and Andrews Schools to review capital recommendations by the administration and to offer additional guidance to the process.

Please bring your copy of the draft Capital Plan Recommendations.